

SURREY COUNTY COUNCIL**LOCAL COMMITTEE (RUNNYMEDE)****DATE: 1 DECEMBER 2014****LEAD OFFICER: ANDREW MILNE – AREA HIGHWAYS MANAGER (NW)****SUBJECT: HIGHWAYS UPDATE****DIVISION: ALL****SUMMARY OF ISSUE:**

To report progress made with the delivery of proposed highways and developer funded schemes, and revenue funded works for the 2014/15 financial year.

To agree the capital works programme for 2015/16.

To provide an update on the latest budgetary position for highway schemes, revenue maintenance and Community Enhancement expenditure.

To report on relevant topical Highways matters.

RECOMMENDATIONS:**The Local Committee (Runnymede) is asked to:**

- (i) Note the progress with schemes and revenue funded works for the 2014/15 financial year.
- (ii) Note the budgetary position.
- (iii) Agree the proposed capital works programme for 2015/16, at 2.4.
- (iv) Note that a further Highways Update will be brought to the next meeting of this Committee.

REASONS FOR RECOMMENDATIONS:

The above recommendations are made to enable progression of all highway related schemes and works.

1. INTRODUCTION AND BACKGROUND:

- 1.1 Surrey County Council's Local Transport Plan (LTP) states the aim of improving the highway network for all users, through measures such as reducing congestion, improving accessibility, reducing personal injury accidents, improving the environment and maintaining the highway network so that it is safe for all users.

2. ANALYSIS:

2.1 Capital works for 2014/15

- 2.1.1 Following the Committee meeting held on 2 December 2013, it was agreed that the full anticipated 2014/15 capital allocation (ITS and maintenance) of £266,572 is committed to the installation of the pedestrian improvements at the junction of A30 Egham Hill/London Road with St Jude's Road and Bakeham Lane.
- 2.1.2 Phase 1 (site clearance works) of this scheme has been completed. Phase 2 (relocation of utility apparatus and drainage works) is substantively completed. The associated drainage improvement works have also been substantively completed, and phase 3 (road widening/enlarging refuges/installing signal equipment) is due to commence on 24 November 2014. Phase 3 works will be suspended over the Christmas period, and continue in the New Year, with completion of works scheduled for the end of March 2015.
- 2.1.3 Although there is now no likelihood of the capital budget remaining unspent, the proposals shown in Tables 1 and 2 are included for information only.

Project	Budget estimate (£k)	Details
Annual Parking Review	10	Implementation of the recommendations of the 2013 parking review.
Low cost measures	10	To enable delivery of small items such as responding to requests for new dropped kerbs or signage during the course of the year.
Total	20	

Table 1 – 2014/15 ITS Programme (Contingency)

Location	Cost (£)	Comment
B386 Holloway Hill	80,500	
D3160 Langton Way	11,000	Now being delivered through central budget, intended for delivery this year.
D3069 Faris Barn Drive	13,000	
D3178 Oak Tree Close	73,500	Now completed. Delivered through P400 central programme.

Total	178,000	
--------------	----------------	--

Table 2 – 2014/15 LSR Programme (Contingency)

2.2 Revenue maintenance allocations and expenditure 2014/15

2.2.1 The 2014/15 revenue maintenance allocation for Runnymede is £210,025. Table 3 shows how these funds were allocated and the spend progress to date.

Item	Allocation (£)	Committed Spend to date (£)
Drainage / ditching	60,000	25,442
Carriageway and footway patching	80,025	71,713
Vegetation works	30,000	29,320
Signs and markings	20,000	3,035
Low cost measures	20,000	19,799
Contractor OHP	Included in allocation figures	7,598
Total	£210,025	£149,310 committed

Table 3 – 2014/15 Revenue Maintenance Expenditure

2.3 Community Enhancement Fund

2.3.1 The total 2014/15 Community Enhancement allocation for Runnymede was £30,000. Committee have previously determined to divide this fund equally between County Councillor Committee Members. A summary of spend progress is shown in Table 4.

2.3.2 County Members have all agreed that their allocations are used to fund a programme of repairs and upgrades to illuminated bollards across the Borough. This programme of works has now been completed.

Member	Allocation (£)	Spend to date (£)
Chris Norman	5,000	5,000 committed.
Yvonna Lay	5,000	5,000 committed
John Furey	5,000	5,000 committed.
Mel Few	5,000	5,000 committed.
Marisa Heath	5,000	5,000 committed.
Mary Angell	5,000	5,000 committed.
Total	30,000	30,000 committed

Table 4 – 2014/15 Community Enhancement Fund spend progress

2.3 OTHER HIGHWAY RELATED MATTERS

2.3.1 Magna Carta Highway Measures

Implementation of the agreed highways improvements is progressing. 3 new refuges have been installed in conjunction with the resurfacing works recently completed in Windsor Road, and the speed limit reduction works have also been completed. Construction of the pedestrian crossing by the tea rooms is underway, and it is anticipated that the crossing works will be completed by mid December.

The Yard Mead island design has been completed and safety audited, and initial proposals for gateway features are under discussion.

2.3.2 Parking Update

The 2014/15 review site visits were completed in October and a separate report is presented to Committee in this meeting.

2.3.3 Customer Enquiry Responses

Following the extremely high volume of enquiries in the first part of the year, the second and third quarters have seen a steady reduction. This is to be expected given the time of year, but overall volumes remain high with over 118,000 received for the calendar year to date, giving an average of approximately 13,100 per month, down from 14,600 in the second quarter.

For Runnymede specifically, 5,578 enquiries have been received since January of which 3,128 were directed to the local area office for action, and 95% of these have been resolved. This response rate is on par with the countywide average of 95%. Although the response rate remains high, we are working hard in conjunction with our contractors to improve the service we provide. This includes the launch of a new customer enquiry and works scheduling system and revised customer service KPIs.

Through the Customer Service Excellence project we are also seeking to improve the accessibility of information and advance notification of roadworks. As part of this, we have recently moved our roadwork information to a new website; www.roadworks.org. This contains information regarding all work being undertaken on the highway, including works by utility companies. Customers can sign up to receive alerts and provides a fuller picture of the work in an area.

Although there have been a reduction in customer contacts, complaints have remained high with 308 at Stage 1 for the 9 months to the end of September compared to 208 for the first half of the year. The North West area including Runnymede have received 44 complaints, the main reasons for which are related to either communication, or failure to carry out works to either the required standard or timescale. In addition, 11 complaints have been escalated to Stage 2 of which we were found to be at fault in three. Seven complaints have been made to the Local Government Ombudsman about the Service, none of which have been upheld.

2.4 Proposed Capital Works Programme for 2015/16

- 2.4.1 The capital works programme is now presented as a combined programme of both ITS and capital maintenance works to provide a clearer picture of works and budgets. This programme was informally discussed by members during a private meeting held on 7 November 2014.
- 2.4.2 It has been assumed that the same level of capital funding will be available in the 2015/16 financial year as for 2014/15, and should there be any change to this capital allocation of £266,772 it is proposed that the works are funded in the order presented in Table 5 below.
- 2.4.3 All costs shown are estimated, and it is suggested that should scheme costs vary from the estimates shown, that Committee support a flexible approach that enables the matching of schemes as best as can be achieved to the available budget.

Scheme Name	Detail/Limits	Area	Estimated Cost (£)
Signals Review and Crossing Upgrade Programme	Programme of traffic signal timing reviews and pedestrian crossing upgrades led by Members to reduce congestion and support the local economy across the Borough. Programme size can be adjusted to available budget.	Borough Wide	Up to £95,000
A328 St Jude's Road – Puffin Crossing	Undertake a feasibility study to identify the most appropriate location for a new puffin crossing (signal controlled pedestrian crossing) near Bagshot Road before completing the detailed design.	Englefield Green	£10,000
A30 London Road/Christchurch Road – Right turn filter (ITS)	Carry out a feasibility study examining the possible introduction of a dedicated phase with a right turn filter signal for drivers turning right into the Wheatsheaf pub.	Foxhills, Thorpe and Virginia Water	£10,000
A320 Guildford Road – Speed Limit Assessment	Undertake a speed limit assessment to determine whether a reduced speed limit would be appropriate. Implement reduced speed limit (subject to the results of the assessment and consultation).	Foxhills, Thorpe and Virginia Water	£10,000

Tite Hill – Traffic Calming Measures	Undertake a feasibility study and public consultation into the possible introduction of physical traffic calming measures.	Englefield Green	£10,000
Thames Close	Capital Maintenance (LSR) – Full length of road	Chertsey	£35,648
Selsdon Road	Capital Maintenance (LSR) – Full length of road	Woodham & New Haw	£79,040
Lane Close	Capital Maintenance (LSR) – Full length of road	Addlestone	£15,168
Total			£264,856

Table 5 – Proposed capital works programme for 2015/16

2.4.4 Contingency planning – in the event of any of the ITS schemes not being deliverable, or being unable to proceed for other reasons, it is proposed that the list of Local Structural Repair (LSR) works in table 6 below is used on a contingency basis to ensure that budgets are effectively utilised.

Scheme Name	Detail/Limits	Division	Estimated Cost (£)
Holloway Hill (Maintenance)	Capital Maintenance (LSR) – Full length of road	Foxhills, Thorpe and Virginia Water	£123,341
Amis Avenue	Capital Maintenance (LSR) – Full length of road	Woodham & New Haw	£55,776
Accommodation Road (Maintenance)	Capital Maintenance (LSR) – Part of road (limits to be confirmed)	Foxhills, Thorpe and Virginia Water	£61,951

Table 6 – Proposed LSR contingency programme for 2015/16

3. OPTIONS:

3.1 Options, where applicable, are presented in this report.

4. CONSULTATIONS:

4.1 Consultation is routinely carried out for highway-related schemes with relevant key parties, including residents, Local Members, Surrey Police and Safety Engineering. Specific details regarding consultation and any arising legal issues are included in individual scheme reports as appropriate.

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS:

5.1 Proposed ITS schemes are prioritised to ensure that the maximum public benefit is gained from any funding made available. So far as is practicable, Officer proposals follow the Countywide scheme assessment process (CASEM) and the prioritisation order determined by this.

- 5.2 The Committee Capital and Revenue Maintenance budgets are used to target the most urgent sites where a specific need arises, to keep up with general maintenance activities that reduce the need for expensive repairs in the future, and to support local priorities. The nature of these works is such that spend may vary slightly from that indicated.

6. EQUALITIES AND DIVERSITY IMPLICATIONS:

- 6.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding. An Equalities Impact Assessment is undertaken for each Integrated Transport Scheme as part of the design process.

7. LOCALISM:

- 7.1 Through the views and needs expressed by local communities, and accommodating where possible the involvement of local communities in looking after the public highway, localism is routinely considered as part of the consultation and bidding processes for highway-related works. Specific details regarding localism are included in individual reports as appropriate.

8. OTHER IMPLICATIONS:

- 8.1 Other implications, such as the contribution that a well-managed highway network can give to reducing crime and disorder, are considered in relation to individual schemes, and specific details are included in individual reports as appropriate.

Area assessed:	Direct Implications:
Crime and Disorder	No significant implications arising from this report.
Sustainability (including Climate Change and Carbon Emissions)	No significant implications arising from this report.
Corporate Parenting/Looked After Children	No significant implications arising from this report.
Safeguarding responsibilities for vulnerable children and adults	No significant implications arising from this report.
Public Health	No significant implications arising from this report.

9. CONCLUSION AND RECOMMENDATIONS:

- 9.1 The Committee is asked to note the progress with all schemes and budgets.
- 9.2 It is recommended that a further Highways Update is presented at the next meeting of this Committee.
- 9.3 The Committee is asked to approve the proposed capital works programme for 2015/16 together with the recommended contingency mechanism.

10. WHAT HAPPENS NEXT:

- 10.1 Officers will continue to progress delivery of all schemes and ensure effective use of all budgets.
-

Contact Officer:

Andrew Milne, Area Team Manager (NW) – 0300 200 1003

Consulted:

-

Annexes:

-

Sources/background papers:

-
